DTC (Depository Trust Company) Transfer Instructions

Gift of Securities, DTC Transfer

**Please gift the following:**

# of shares Security Name Symbol (optional)

**From:** My Account Number  **at**

*(delivering firm)*

**To:** Catholic Diocese of Kansas City-St. Joseph

Wells Fargo Advisors, LLC

DTC # 0141

Account # 5328-3701

Tax ID # 44-0546494

**Please designate my gift for** [provide specifics] as follows [full name and address]:

* The following parish, school, and/or campaign:

* The Diocese of Kansas City-St. Joseph for benefit of:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date: |  |  |  | Date: |
| **Printed Name and Address** |  |  |  | **Printed Name and Address** |
|  |  |  |  |  |
|  |  |  |  |  |
| **Contact:**  Christopher Hotchkiss  Diocese of Kansas City – St. Joseph  Associate Director of Development |  |  |  | *\*Please note, due to 3rd party privacy, Wells Fargo is unable to speak with you regarding your donation. For questions, please contact Christopher Hotchkiss at the email below.* |

**Instructions to Donor:**

1. **Please give the original letter of this authorization to the delivering broker.** 
   * *Please note, we need a copy of this document in order to understand how to allocate your gift. Even if your delivering broker has you fill out a separate form, it is vital that you return this completed form to us as well.*
2. **Please email or mail a copy to the diocese at** hotchkiss@diocesekcsj.org **or Stewardship & Development, Attn: Christopher Hotchkiss, Diocese of Kansas City-St. Joseph, PO Box 419037, KCMO 64141-6037.**
3. **Please** **copy Linda Maclean at FAX 913-234-7717, linda.maclean@wellsfargo.com.**