

**DIOCESE OF KANSAS CITY-ST. JOSEPH
SCHOOL SAFE ENVIRONMENT COMPLIANCE FORM FOR 2020-21 SCHOOL YEAR**

Please complete this form and return to the OCYP by 10/1/20.

Scan/email to ocyp@diocesekcsj.org OR fax to the attention of OCYP at 816-817-7219 OR
mail to OCYP at PO Box 419037, KCMO 64141-6037

Name of School/Center: _____

City of School/Center: _____ Total 2020-21 Enrollment: _____

_____ Number of **Paid Certified Teachers/Administrators**, part-time and full-time

_____ Number of **Paid School Support Staff**, part-time and full-time

_____ Number of **Volunteers** working with children/youth (i.e. parents, tutors, coaches)

ATTESTATION BY PRINCIPAL OR ECC DIRECTOR:

With my signature, I attest that all school employees, and all volunteers serving at this school, are in compliance with the following safe environment requirements and that we have proof of compliance:

1. Completion of a VIRTUS *Protecting God's Children* workshop (or two online training modules due to COVID-19) or have pre-registered and will be attending a workshop, as verified within the VIRTUS database.
2. Background checks have been completed every 5 years, or are in the process of being completed, as verified within the VIRTUS database.
3. Signed acknowledgements of commitment to our code of conduct policy, *Ethics and Integrity in Ministry* (EIM) *Code of Conduct Policy*, as verified within the VIRTUS database.

Signature of Principal/ECC Director: _____

Date: _____

TO BE COMPLETED BY THE SAFE ENVIRONMENT COORDINATOR:

Name of Safe Environment Coordinator: _____

Email of Safe Environment Coordinator: _____

With my signature, I attest that I am responsible to complete and submit the "Circle of Grace" audit report for this school/center by June 1, 2021:

Signature of Safe Environment Coordinator: _____

Date: _____