Logging in to Paylocity

- 1. Access Paylocity at https://www.paylocity.com/.
- 2. Click login in the upper right-hand corner of the screen.



- 3. Enter the Paylocity-assigned Company ID (cs09142). Company ID is not case-sensitive.
- 4. Enter the Username. Username is not case-sensitive.
- 5. Enter the **Password**. Password is case-sensitive and must be 7 to 20 characters.
- 6. Select Login.

C paylocity Help	
Welcome	
Company ID	
CS09142	
Username	
Password	
Show	
Remember My Username Login	
Single Sign-On Login	
Opennioad on the App Store Image: Coogle Play Privacy Policy Register New User	

Note: You will be prompted to change your password the first time you log in.