

**DIOCESE OF KANSAS CITY-ST. JOSEPH  
ELEMENTARY SCHOOL SAFE ENVIRONMENT COMPLIANCE FORM  
FOR 2023-24 SCHOOL YEAR**

***Please complete this form and return to OCYP by 3/1/24.***

Scan/email to [ocyp@diocesekcsj.org](mailto:ocyp@diocesekcsj.org) OR fax to the attention of OCYP at 816-817-7219 OR  
mail to OCYP at PO Box 419037, KCMO 64141-6037.

All students in Catholic schools are to be trained in the most current version of diocesan-approved safe environment curriculum each year. For Pre-K through Grade 8, the approved curriculum is ***Circle of Grace*** from the Archdiocese of Omaha. The curriculum was updated in 2023.

Parents who do not want their child(ren) to receive this training are asked to sign an “opt out” form. Parents are encouraged to review the training materials before making this important decision. Materials for education in the home are to be provided to parents who choose to “opt out” of this safe environment training.

Name of School: \_\_\_\_\_

City of School: \_\_\_\_\_

<b>Grade</b>	<b>Total Number of Students in this Grade this School Year</b>	<b>Number of Students Receiving Safety Training this School Year (see below)</b>	<b>Number of Students Opting Out of the Safety Training this School Year (Not absentees – see below)</b>
Pre-K			
Kindergarten			
1 <sup>st</sup> Grade			
2 <sup>nd</sup> Grade			
3 <sup>rd</sup> Grade			
4 <sup>th</sup> Grade			
5 <sup>th</sup> Grade			
6 <sup>th</sup> Grade			
7 <sup>th</sup> Grade			
8 <sup>th</sup> Grade			
<b>TOTALS</b>			

***Number of Students Receiving Safety Training This School Year*** –This number includes students that attended at least one session. Keep all class attendance rosters for each session date on file at the school.

***Number of Students Opting Out of the Safety Training This School Year*** – This number does not include absentees. Opt-out forms should be kept on file at the school for 3 years. Parents signing opt-out forms are to be provided safety education materials for use at home. If a parent refuses to sign the opt-out form, record the refusal on the opt-out form with your signature and date.

**Please explain any gap between the total number of students (column 2) and the combined number of students receiving safety training and number of opt-outs (column 3 + 4).**

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**ATTESTATION BY SCHOOL PRINCIPAL/DIRECTOR**

I understand that safe environment training is to be delivered to all students enrolled in school each year. I attest that the most current version of training was delivered as recorded above and that we have proof of the student attendance on file. I also attest that we have maintained opt-out forms on file for students whose parents have requested they not participate and that safety education was provided to these parents for education in the home.

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Signature of Principal/Director

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Date